



# Powerstown Educate Together National School

Roll No: 20384J

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Email: [info@powerstownet.com](mailto:info@powerstownet.com)

[www.powerstownet.com](http://www.powerstownet.com)

## DATA PROTECTION STATEMENT

**This document is for inclusion on relevant forms (e.g. enrolment form) when personal information is being requested**

## PERSONAL DATA ON THIS FORM:

*Powerstown Educate Together National School* is a data controller under the Data Protection Acts, 1988 and 2003. The personal data supplied on the Expression of Interest in Enrolment form & Enrolment Form is required for the purposes of:

- student enrolment
- student registration
- recruitment and allocation of teachers/SNAs
- allocation of resources to the school
- determining a student's eligibility for additional learning supports and transportation
- examinations and assessment
- school administration
- child welfare (including medical welfare)
- and to fulfil our other legal obligations.

## SCHOOL CONTACTING YOU: PHONE NUMBER & EMAIL

Powerstown ETNS require your phone number and email address to contact you. PETNS contact parents/guardians by SMS/text message and phone you on the telephone numbers provided. PETNS also send emails to keep parents/guardians informed of school activities and news.

Phone number and email communication is used for the purposes of informing parents of (but not limited to):

- sports days
- parent teacher meetings
- school concerts/events
- to notify you of school closure (e.g. where there are adverse weather conditions)
- to notify you of your child's non-attendance or late attendance or any other issues relating to your child's conduct in school
- to communicate with you in relation to your child's social, emotional and educational progress
- To contact you in the case of an emergency.
- To share school newsletter with you

**If you DO NOT AGREE with these uses, please email [info@powerstownet.com](mailto:info@powerstownet.com).**

Use your email address to alert you to these issues?

Use your mobile phone number to send you SMS texts to alert you to these issues?

Use your mobile phone/landline number to call you to alert you to these issues?

Please note: *Powerstown Educate Together National School* reserves the right to contact you in case of an emergency relating to your child, **regardless of whether you have given your consent**.

**While the information provided will generally be treated as private to *Powerstown Educate Together National School*** and will be collected and used in compliance with the Data Protection Acts 1988 and 2003, from time to time it may be necessary for us to transfer your personal data on a private basis to other bodies (including the Department of Education & Skills, the Department of Social Protection, An Garda Síochána, the Health Service Executive, Tusla (CFA), social workers or medical practitioners, the National Educational Welfare Board, the National Council for Special Education, any Special Education Needs Organiser, the National Educational Psychological Service, or (where the student is transferring) to another school). We rely on parents/guardians and students to provide us with accurate and complete information and to update us in relation to any change in the information provided. Should you wish to update or access your/your child's personal data, you should write to the school principal requesting an Access Request Form.

#### DATA PROTECTION POLICY CONSENT:

A copy of the full Data Protection Policy is available on the school website ([www.powerstownet.com](http://www.powerstownet.com)), and you and your child should read it carefully. When you apply for enrolment, you consent to your data/your child's data being collected, processed and used in accordance with this Data Protection Policy during the course of their time as a student in the school, **unless you email [info@powerstownet.com](mailto:info@powerstownet.com) stating otherwise**. Where the student is over 18 years old, they will be asked for their consent to this. Please note, *Powerstown Educate National School* will not request consent to share information where a legal obligation to share same applies.

#### PHOTOGRAPHS OF STUDENTS:

The school maintains a database of photographs of school events held over years. It has become customary to take photos of students engaged in activities and events in the interest of creating a pictorial as well as historical record of life at the school. Photographs may be published on our school website or in brochures, yearbooks, newsletters, local and national newspapers and similar school-related productions. In the case of website photographs, student names will not appear on the website as a caption to the picture. If you or your child wish to have his/her photograph removed from the school website, brochure, yearbooks, newsletters etc. at any time, you should write to the school principal.

**If you are not happy to have your child's photograph taken as part of school activities and included in all such records, please email [info@powerstownet.com](mailto:info@powerstownet.com).**

#### CONFIDENTIALITY:

Data collected and stored by *Powerstown Educate Together National School* will be stored securely in accordance with the procedures outlined in the Data Protection Policy.