



Powerstown Educate Together National School

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Procedures for informing parents of matters relating to the performance and operation of the school

Parents and guardians are encouraged to be actively involved in their child's learning and in daily school life. In order to promote parental involvement and increase learning opportunities for our pupils it is important that there is transparency in relation to the performance and operation of the school. We aim to keep parents informed in the following ways: (this list is not exhaustive)

Operation of the school

- The school operates under the guidance of the Rules for National school, which is accessible [here](#).
- The school commences each day at 8.30am and ends at 2.10pm.
- The school has an active school website, social media accounts and an app to keep parents/guardians informed of school activities, events and any unexpected changes to the school calendar. This app also contains a school calendar.
- The school's obligations under Children First guidelines is accessible via the school website under Parents and is accessible [here](#). This is shared with parents via the school newsletter at the beginning of each academic year.

Policies

- Policies are important because they help us establish rules and procedures and create standards of quality for learning and safety, as well as expectations and accountability. Without these, we would lack the structure and function necessary to provide for the educational needs of our students. All our school policies are accessible via our website under Home – Policies or [click here](#) for direct link.
- Policies are collaboratively created by staff, parents, pupils (where relevant) and the Board of Management. Parents are asked to join a "policy meeting group" when a policy is up for review and/or being developed. Details of this policy meeting group are publicised on the school website, newsletters and school app.

Performance & operation of the school: (Curriculum based)

- We implemented the full Irish Primary School curriculum, which is published by the NCCA and is accessible to parents/guardians via [this](#) link and also under the curriculum page of the school website.
- Curriculum timetable guidelines are implemented by all staff and accessible via the school website under Curriculum - NCCA.
- The school have a curriculum page on the school website. Monthly content thematic webs are published here for each class, to encourage parents to become more informed on classroom activities.

Attendance and Punctuality:

- The school obligations under the Education Act and Tusla in relation to attendance is publicised on the school website under Parents and is accessible [here](#). It is also shared with parents at the beginning of each academic year via the school newsletter.
- Our emphasis on the importance of good punctuality is accessible on the school website under Parents and is accessible [here](#).
- All parents are encouraged to download the school app. On this app, parents can view their child's attendance and punctuality and view school records in relation to same. Parents are encouraged to update "**reasons for absence**" through this app.
- All children who have 100% attendance for a month in school, are rewarded through 100% attendance photo, which is published on school website, social media and shared with parents via newsletter.
- Attendance statistics by class for the month are shared with pupils during family assemblies. These statistics are shared with parents. The class with the best attendance gets rewarded at family assembly with a class photo which is published on school website, social media and shared with parents via newsletter, and extra yard time.

Communicating school performance with parents/guardians:

- Our School Self Evaluation Reports and Improvement plans are accessible on the school website under Curriculum
- Parents are notified of their existence via the school website and newsletter.
- Reports received by the school e.g. Digital School of Distinction, Green School Programme, Discovery Primary Science and Maths Programme etc are shared with parents via the school website and newsletter.

Communicating performance of the child with parents/guardians:

- Standardised tests are completed annually. These results are shared with parents on their child's school report, which is emailed and accessible via the app. Teachers organise a parent teacher meeting with parents in May to discuss child's performance.
- If a child scores above the 90th percentile in standardized tests for English and Maths, we will forward information to parents about the CTY programme in September of each year.
- If a child would benefit from extra supports in school we implement our Continuum of Support Policy, which is accessible [here](#).

We endeavour to keep parents informed on all matters in relation to the performance and operation of the school. We promote transparency and all policies and procedures are detailed on our school website. Staff have an open – door policy with parents, and can arrange meetings with parents outside of pupil contact time. Staff also formally meet with parents three times a year (September, November and May) and the performance and operation of the school is discussed.